CPD APPLICATION (CORE) – TECHNICAL TEAM REVIEW

Learning program details	
Course title	
Organisation	
Technical reviewer	
Review date	

General comments

Criteria	Yes	No	Comments	Recommended improvements
Do the topics cover at least two of the following? • Technical understanding • Best practice process • Compliance • Work health and safety • Industry issues • Business or work ready skills	☐	☐		

Criteria	Yes	No	Comments	Recommended improvements
Topic/module/section one				
Is the information correct and up to date?	☐	☐		
Is the learning considered detailed? For example: • Key messages or learning points clear • Learning provided in the correct context, written for installers and designers (not generic) • Real world examples given to help learner understanding • If required, standards, regulations and guidelines are identified or referenced • Use of diagrams, images, video, etc to demonstrate difficult concepts	☐	☐		
Are there relevant and sufficient knowledge check questions to test the learners understanding? *Note: Best practice is to have a set of knowledge check questions on completion of each learning outcome.*	☐	☐		
Is the topic/module/section learning outcome/s, tested within the assessment? *(This can be verbal, written, or practical observation).*	☐	☐		

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Criteria	Yes	No	Comments	Recommended improvements
Topic/module/section two				
Is the information correct and up to date?	☐	☐		
Is the learning considered detailed? For example: • Key messages or learning points clear • Learning provided in the correct context, written for installers and designers (not generic) • Real world examples given to help learner understanding • If required, standards, regulations and guidelines are identified or referenced • Use of diagrams, images, video, etc to demonstrate difficult concepts	☐	☐		
Are there relevant and sufficient knowledge check questions to test the learners understanding? *Note: Best practice is to have a set of knowledge check questions on completion of each learning outcome.*	☐	☐		
Is the topic/module/section learning outcome/s, tested within the assessment? *(This can be verbal, written, or practical observation).*	☐	☐		

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Criteria	Yes	No	Comments	Recommended improvements
Topic/module/section three				
Is the information correct and up to date?	☐	☐		
Is the learning considered detailed? For example: • Key messages or learning points clear • Learning provided in the correct context, written for installers and designers (not generic) • Real world examples given to help learner understanding • If required, standards, regulations and guidelines are identified or referenced • Use of diagrams, images, video, etc to demonstrate difficult concepts	☐	☐		
Are there relevant and sufficient knowledge check questions to test the learners understanding? *Note: Best practice is to have a set of knowledge check questions on completion of each learning outcome.*	☐	☐		
Is the topic/module/section learning outcome/s, tested within the assessment? *(This can be verbal, written, or practical observation).*	☐	☐		

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Criteria	Yes	No	Comments	Recommended Improvements
Topic/module/section four				
Is the information correct and up to date?	☐	☐		
Is the learning considered detailed? For example: • Key messages or learning points clear • Learning provided in the correct context, written for installers and designers (not generic) • Real world examples given to help learner understanding • If required, standards, regulations and guidelines are identified or referenced • Use of diagrams, images, video, etc to demonstrate difficult concepts	☐	☐		
Are there relevant and sufficient knowledge check questions to test the learners understanding? *Note: Best practice is to have a set of knowledge check questions on completion of each learning outcome.*	☐	☐		
Is the topic/module/section learning outcome/s, tested within the assessment? *(This can be verbal, written, or practical observation).*	☐	☐		

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