



# Compliance Appeals Form

for use by an Approved Retailer to appeal decision of the Code Administrator

Pursuant to sections 3.5.1 and 3.5.2 of the Solar Retailer Code of Conduct (the Code), the Code Administrator will investigate alleged breaches of the Code by signatories.

Where the Code Administrator finds that an Approved Retailer has breached the Code, the Code Administrator can, pursuant to section 3.5.2(d) of the Code, allocate a sanction or recommend a course of action to the Code Review Panel.

An Approved Retailer may appeal the Code Administrator's determination to the Code Review Panel (see section 3.7 of the Code) by completing this Compliance Appeals form and sending it within one month of being notified by the Code Administrator of its decision, to:

Code Review Panel c/- [retailers@cleanenergycouncil.org.au](mailto:retailers@cleanenergycouncil.org.au)

All decisions by the Code Review Panel are binding and there is no further right of appeal.

Your appeal must include the following information:

**Date of this appeal:**

**Your name:**

**Your mobile phone number:**

**Your email address:**

**Your business name (Approved Retailer):**

**Your position within the business:**

**Alleged breach/es of the Code:**

(the Code Administrator will provide a copy of Letter of Outcome to the Code Review Panel)

**Determination by the Code Administrator, including the date on which it was made:**

(the Code Administrator will provide a copy of Letter of Outcome to the Code Review Panel)

**Your reason for appealing the determination:**

**Any other supporting documentation or evidence to support your appeal may be attached to this form**